



RCDOP

For Diocesan Finance Office Use

## Gift Aid Declaration

Boost your donation by 25p of Gift Aid for every £1 you donate.

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year.  
Your address is needed to identify you as a current UK taxpayer.

In order to Gift Aid your donation you must tick the box below:

I want to Gift Aid any donations I make in the future or have made since 6<sup>th</sup> April 20\_\_\* to:  
(\* Enter tax year from which you wish the reclaim to apply - up to 4 years back).

**Roman Catholic Diocese of Paisley**

Scottish Charity Number SC013514

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

My Details:

Title \_\_\_\_\_ First name(s) \_\_\_\_\_ Surname \_\_\_\_\_

Home address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Signature of Donor \_\_\_\_\_ Date \_\_\_\_\_

If you would like to pay by Standing Order, tick this box

Please notify the charity if you:

- want to cancel this declaration
- change your name or home address
- no longer pay sufficient tax on your income and/or capital gains

*If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.*

Please return your completed form to:

**Philip McEachen**  
**Finance Manager**  
**Diocese of Paisley**  
**Cathedral Precincts**  
**Incle Street**  
**Paisley, PA1 1HR**  
**Tel. 0141 847 6131**